

March 13, 2024

Dear Returning Students:

This letter contains important information about registration for summer and fall classes, which will open on Thursday April 11; 8:30 AM for seniors and part-time students, and 12:30 PM for everyone else. Courses are available for registration on a first-come, first-serve basis. You will be able to make changes to your registration through the add/drop period.

General Instructions

You will be able to start planning your schedule after course listings go live in self-service by March 15th. <https://selfservice.wne.edu/student>. To login simply use your University ID/PW (the same as your email ID/PW).

Full-time students must register for between 12 and 16 credits.

Part-time students must register for between 8 and 11 credits.

Information about next year's course offerings **will be available after Spring Break** on the Registrar's page of the law school's website, at: <https://www1.wne.edu/law/registrar/course-schedules-and-descriptions.cfm>. **In the meantime, a complete searchable PDF of Summer/Fall/Spring 2024-2025 schedule is posted on the Registrar's Registration Materials page.** While we make every effort to finalize all details about the schedule before the planning period begins, there is always that chance that unforeseen circumstances may require adjustments to the schedule. In the event that changes are required, students will be notified and assisted in making adjustments to their registration.

Degree Requirements

All students should register for courses with degree requirements in mind. Degree requirements are listed here:

1. Successful completion of 88 credits, 64 of which are earned in courses that meet in regularly scheduled law school classes. Credits earned in independent studies, law review and moot court, and courses in joint-degree programs do not count towards the 64-credit requirement.
2. Minimum cumulative G.P.A. (grade point average) of 2.30 or above.
3. Successful completion of all required courses: Advanced Legal Analysis I & II, Business Organizations, Civil Procedure, Criminal Law, Constitutional Law, Contracts, Evidence, Introduction to Law, Introduction to the Legal Profession, Lawyering Skills I and II, Professional Responsibility, Property, and Torts. In addition, students must take *either* Legislative and Administrative Process *or* Income Tax.
4. Successful completion of 6 experiential learning credits (LAWE).

5. Successful completion of two designated writing courses (LAWW).
6. Successful completion of one course that addresses anti-racism and cultural competency (LAWA), for students who started their law degree in fall of 2023 or later. This requirement does not apply to law students who started before that time, though all are welcome to take LAWA courses.
7. Successful completion of 20 hours of pro bono law.
8. A student may not take more than 44 credits in online J.D. classes.
9. Student must be in good standing.

With respect to #8, please note that online courses taken during COVID-affected semesters do not count towards that cap. This includes: summer 2020, fall 2020, spring 2021, and summer 2021. Also, courses in which less than 1/3 of scheduled course time is online, do not count as online courses (e.g., Torts and Civil Procedure in our part-time evening program).

Students who entered in the fall of 2022 and the fall of 2023 will also have an additional requirement to take one course designated as “Anti-Racism and Cultural Competency” or “ARCC.” For this reason, you may see courses with this designation, and you are welcome to use it to guide your course selection. However, for students who started in fall of 2021 or earlier, this is not a requirement that applies to you.

Required Courses

It is recommended that full-time students in their second year take the required courses of Business Organizations, Evidence, and either Income Tax or Legislative and Administrative Process. This chart shows which semester day and evening sections of these courses will be offered in the upcoming year. You may register for either the day or evening section of these courses.

| Course | Fall semester | Spring semester |
|--|-----------------|-----------------|
| Business Organizations | evening | day |
| Evidence | evening | day |
| Income Tax | day and evening | |
| Legislative and Administrative Process | evening | day |
| Professional Responsibility | evening | day |

Part-time students should schedule required courses according to these instructions:

- Second-year part time evening students should register for Evidence, Business Organizations, and LAP or Tax in the fall. In addition you may take a 2 credit elective.
- Second-year part-time day students should register for Criminal Law in the fall. It is recommended to take one other required course, such as Evidence, Business Organizations, Tax, or Legislative and Administrative Process.

- Other part-time students (day and evening) should register for any required courses not yet taken.

Recommended Bar Courses

We recommend that students give priority to courses that cover material that is heavily tested on the bar exam. These courses include Criminal Procedure courses (Adjudication, Investigation, or the Survey course); Legal Writing and Analysis I and II; Real Estate Survey; Trusts and Estates; and UCC Survey. These highest priority bar courses are offered twice a year, once in each semester and rotating between day and evening. Additionally, our courses in Family Law, First Amendment, Landlord-Tenant, Products Liability, and Conveyancing also help maximize students' exposure to material tested on the bar, though these subjects are less heavily tested than the list above and not necessarily offered each semester.

| Course | | Fall | Spring |
|---------------------------|----------------------------|---------------------|--|
| High priority bar courses | Criminal Procedure | day (Investigation) | day (Adjudication) evening (survey) |
| | Legal Writing and Analysis | day and evening (I) | day and evening (II) |
| | Real Estate Survey | evening | day |
| | Trusts and Estates | day | evening |
| | Uniform Commercial Code | evening | day |
| Other bar courses | Conveyancing | evening | |
| | Family Law | | evening |
| | First Amendment | | day |
| | Landlord-Tenant Law | evening | |
| | Conflict of Laws | | day |

Courses with Prerequisites

Students are encouraged to plan ahead for courses that require a prerequisite. If you plan to take one of these courses at some point, make sure to prioritize its corresponding prerequisite when you register for next year.

| Course | Prerequisite(s) |
|--|---|
| Advanced Evidence (LAW 600) | Civil Procedure, Evidence |
| Business Succession Planning (LAW 724) | Business Organizations |
| Contract Drafting (LAW 965) | Contracts |
| Criminal Defense Practicum (LAW 922) | Evidence and Criminal Procedure (Survey or Investigation) |
| Criminal Prosecution Practicum (LAW 920) | Evidence and Criminal Procedure (Survey or Investigation) (completed or currently enrolled) |
| Estate Planning (LAW 723) | Trusts and Estates |
| Family Law Mediation Clinic (LAW 973) | Mediation |
| Federal Income Tax Simulation (LAW 640) | Income Tax |

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|---|---|
| Family Defense Practicum | Child Protection Law Simulation and Evidence (completed or concurrently enrolled) |
| First Amendment Rights (LAWW 716) | Constitutional Law |
| Innocence Practicum and Seminar (LAWEA 818) | Evidence |
| Landlord Tenant (LAW 696) | Property |
| Legal Aid Clinic (LAWE 916) | Evidence |
| Real Estate Practicum | Conveyancing OR Municipal and Land Use Law OR Real Estate Survey |
| Small Business Clinic (LAWE 944) | Business Organizations |
| Trial Methods (LAWE 681) | Evidence |
| Trusts and Estates (LAW 748) | Property |

Approvals for Special Courses and Overloads

Some courses require an additional step of obtaining approval from the Associate Dean. If you need to register for an independent study, or for credits for serving as a faculty member’s teaching or research assistant, or to take a course that is outside the JD program, please submit the appropriate form.

Zealous Advocacy in the Massachusetts Trial Courts also requires an application. Please apply by March 31.

All forms are digital and available on the “[forms](#)” section of the Registrar’s web page.

Students need the approval of the Associate Dean to register for an overload of courses. The Associate Dean can grant an overload up to 17 credits, if the student can demonstrate that the overload is necessary and that they have the academic ability to handle extra work. For part-time students, any credit load over 11 is handled as a change of status to full time, not an overload.

You do not need approval to register for a course for which you registered previously but did not complete due to withdrawal or for which you received a failing grade. However, you will need to contact the Registrar to request that course be placed on your schedule.

Advising

Students on academic warning must meet with Dean Dion for advising before they can register. Please arrange this meeting to occur before April 11 so that your ability to register is not delayed. Otherwise, there is no advising requirement for JD students.

The Associate Dean will hold two advising sessions as follows.

- Full-Time Students: Tuesday, April 2, 11:00-11:55AM, Room A.
- Part-Time Students: Tuesday, April 2, 8:00-8:55 PM, <https://wne-edu.zoom.us/j/93648795502?pwd=VXQ0c1NHSVJtSVVtVko1VERmd0pIZz09>

These sessions are concurrent with the Academic Enrichment Workshop. All 1L students are strongly encouraged to attend whether or not they are enrolled in the Workshop. Other returning students are also welcome.

Students also have the option to consult their faculty advisor, who is listed in your self-service profile. If your advisor is unavailable, please reach out to Associate Dean Buzuvis.

If you have a question about the registration process that is not addressed here, please contact Associate Dean for Academic Affairs Erin Buzuvis at ebuzuvis@law.wne.edu or Law Registrar at tchenier@law.wne.edu

Sincerely,



Erin Buzuvis, Associate Dean



Terese M. Chenier, Law School Registrar